

William A. Lawson Institute for Peace and Prosperity

May 28, 2016 Board Meeting Minutes

BOARD MEMBERS PRESENT

Dr. Toya Roberts Conston
Terence Frederick
Dr. Christine LeVeaux Haley
Billie Jo Johnson
Catherine Mosbacher
Mary Ramos
Regina Rogers

BOARD MEMBERS ABSENT

Hether Benjamin Brown
Dr. Richard Griffin
Gerald Womack
Ambassador Arthur Schechter

Cheryl Lawson, Staff
Dr. Marthea Raney, Principal
Annette Simmons, Business Manager
Karen Lee, Fund Development Consultant
Jones Mays, IT Consultant
Theodore "Ted" Sims, Project Manager

- 1. Call to Order.** The meeting was called to order by Mary Ramos at 9:43 a.m.
- 2. Establishment of Quorum.** The quorum was established at 9:40 a.m.
- 3. Opening Prayer and Pledge of Allegiance to the Flag.**
- 4. Public Comment.** There were no public comments.
- 5. Approval of Minutes from March 23, 2016.** Dr. Toya Conston moved the approval of minutes from April 23, 2016. Regina Rogers seconded the motion. Motion was approved by T. Conston, T. Frederick, BJ Johnson, C. LeVeaux-Haley, C. Mosbacher, M. Ramos and R. Rogers.
- 6. Governance and Nominating Committee Report.** There was no report from the Chair.
- 7. Finance and Audit Committee Report.** Committee Chair Toya spoke briefly and asked that Business Manager Annette Simmons review the April Statements of Activities (MTD and YTD) and Statements of Financial Position. A Variance Memorandum for April with income variance was also presented.
- 8. Recruiting Committee.** Tarla Crumb updated everyone on the results so far. Seventy-six students have been enrolled and approved by Dr. Raney. A total of 267 students were contacted and 63 are in "pending" status which means they are in some stage of acceptance. Many students do not yet have final report cards for 2015-2016, so the numbers may have to change. Tarla expressed concern that she cannot speak in Spanish for students whose parents don't speak English. Mary Ramos volunteered to assist her.
- 9. Facility Report.** The first CIP meeting was not attended by members (Hether Benjamin-Brown, Billie Jo Johnson, and Gerald Womack) so they will be able to report next month. The Project Summary report was reviewed including the calendar (3-Week Look-Ahead), expenditures (Budget Summary), accomplishments (Scope of Effort) and Challenges/Successes. Cheryl introduced a presentation "What Should Our Board's Role Be With The Capital Project" which reviewed what the Board should/could expect from the Project Team at each monthly meeting. The Board is already receiving some of these items and staff will work to address them all in the coming months.

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Project Manager contract was presented for approval. Regina Rogers moved the approval of the contract. Catherine Mosbacher seconded the motion. Motion was approved by T. Conston, T. Frederick, BJ Johnson, C. LeVeaux-Haley, C. Mosbacher, M. Ramos and R. Rogers.

Dr. Toya Conston moved the approval of the Buy Board for construction vendors. Catherine Mosbacher seconded the motion. Motion was approved by T. Conston, T. Frederick, BJ Johnson, C. LeVeaux-Haley, C. Mosbacher, M. Ramos and R. Rogers. The resolution for the Texas Association of School Board's Buy Board was signed by all members in attendance.

10. Academy Report. The Resolution 16-05 was discussed. Catherine Mosbacher moved the approval of the resolution. Terrence Frederick seconded the motion. Motion was approved by T. Conston, T. Frederick, BJ Johnson, C. LeVeaux-Haley, C. Mosbacher, M. Ramos and R. Rogers.

The Memorandum of Understanding (MOU) with The Rhodes School was discussed. Regina Rogers moved the approval of the MOU. Catherine Mosbacher seconded the motion. Motion was approved by T. Conston, T. Frederick, BJ Johnson, C. LeVeaux-Haley, C. Mosbacher, M. Ramos and R. Rogers.

Catherine Mosbacher moved the approval of the Revolution Foods contract for 2016-2017. Terrence Frederick seconded the motion. Motion was approved by T. Conston, T. Frederick, BJ Johnson, C. LeVeaux-Haley, C. Mosbacher, M. Ramos and R. Rogers.

11. Executive Director's Report. The Capital Campaign progress report was reviewed. Catherine Mosbacher moved the approval of the Resolution to refinance the Senior Residence with Frost Bank. Terrence Frederick seconded the motion. Motion was approved by T. Conston, T. Frederick, BJ Johnson, C. LeVeaux-Haley, C. Mosbacher, M. Ramos and R. Rogers.

12. Executive Session. The board entered executive session at 10:48 a.m.

13. Adjournment. The quorum was lost while the Board was in Executive Session.