

William A. Lawson Institute for Peace and Prosperity

December 21, 2019 Board Meeting Minutes

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BOARD MEMBERS PRESENT

Hether Benjamin Brown
Terence Frederick
Catherine Mosbacher
Imogen Papadopoulos
Mary Ramos
Morris Smith
Yolanda Smith
Kimberly Wilkinson

BOARD MEMBERS ABSENT

Chavon Carr

STAFF/GUESTS

Cheryl Lawson, Executive Director

The WALIPP Agenda

- 1. Call to Order.** The meeting was called to order by Mary Ramos at 11:14 a.m.
- 2. Establishment of Quorum.** The quorum was established at 11:14 a.m.
- 3. Approval of Minutes from November 21, 2019.** There was a revision of the minutes from November 21, 2019 to incorporate whatever had been reported in The Lawson Academy Minutes for Governance Committee in the WALIPP Minutes in the November and future meetings. Catherine Mosbacher moved approval of the November 21 minutes with revisions. Yolanda Smith seconded the motion. The motion was approved by H. Brown, T. Frederick, C. Mosbacher, I. Papadopoulos, M. Ramos, M. Smith, Y. Smith and K. Wilkinson.
- 4. Finance and Audit Committee Report.** Presentation by Rebecca “Becky” Smith of the audit firm Melton-Melton. All the pages of the audit report were reviewed and some questions were raised for auditor response. (Repeated from The Lawson Academy meeting minutes.) November financials were reviewed by Annette Simmons. Imogen Papadopoulos moved approval of the November financial reports. Morris Smith seconded the motion. The motion was approved by H. Brown, T. Frederick, C. Mosbacher, I. Papadopoulos, M. Ramos, M. Smith, Y. Smith and K. Wilkinson.
- 5. Governance Committee.** Committee Chair Catherine Mosbacher updated the Board that the committee had postponed their December meeting until January. Imogen Papadopoulos commented that Catherine is doing a great job of leading their effort and Kimberly Wilkinson’s “red-lining” will make the review much easier for the Board. (Repeated from The Lawson Academy meeting minutes.)
- 6. Executive Director’s Report.** The job description of Fund Developer was discussed. Perhaps the opportunity should be for a part-time person without benefits. It was noted that 30 hours or less is part-time. Imogen Papadopoulos suggested that she would reach out to Paula Sutton for possible candidate(s). Executive Director Lawson indicated that she welcomes any referral from members of the Board for this role. A cost-savings strategy for dumpsters was presented: RoadRunner serves as a broker for waste disposal, providing a contingency fee service where they

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save expense and share the savings on a 50-50 basis. Morris Smith indicated that his company has been able to negotiate savings on Waste Management pricing. Executive Director Lawson will send information to Morris Smith for his action. A dinner for the tenants at the WALIPP Senior Residence is scheduled for today, so the room is decorated and ready for a great event!

7. Executive Session. There was no Executive Session.

8. Adjournment. The meeting was adjourned at 11:45 a.m.