

William A. Lawson Institute for Peace and Prosperity

September 28, 2019 Board Meeting Minutes

William A. Lawson Institute for Peace and Prosperity

BOARD MEMBERS PRESENT

Hether Benjamin Brown
Chavon Carr
Catherine Mosbacher
Imogen Papadopoulos
Mary Ramos
Morris Smith
Yolanda Smith
Kimberly Wilkinson

BOARD MEMBERS ABSENT

Terence Frederick

STAFF/GUESTS

Cheryl Lawson, Executive Director
Annette Simmons, Business Manager

The WALIPP Agenda

- 1. Call to Order.** The meeting was called to order by Mary Ramos at 10:59 a.m.
- 2. Establishment of Quorum.** The quorum was established at 10:59 a.m.
- 3. Approval of Minutes from August 24, 2019.** Imogen Papadopoulos move the approval of the August 24, 2019 minutes. Kimberly Wilkinson seconded the motion. The motion was approved by H. Brown, C. Carr, C. Mosbacher, I. Papadopoulos, M. Ramos, M. Smith, Y. Smith and K. Wilkinson.
- 4. Finance and Audit Committee Report.** The August, 2019 financials were reviewed by Business Manager Annette Simmons. The reduced enrollment was discussed, which will impact the budgeted amounts. Executive Director Cheryl Lawson indicated that after the first six-weeks of attendance, we will have a better idea of impact. Executive Director Lawson also indicated that a \$75,000 transfer from the Senior Residence/Operating account to the Replacement Reserve account was done at the end of the fiscal year. The first week of the current year's Audit is underway.
- 5. Governance Committee.** Ambassador Arthur Schechter's resignation was reviewed. Governance Committee Chair Catherine Mosbacher has reviewed the Board Bylaws and has found a lot to be addressed, including term limits, staggered board classes, attendance, annual meeting, telecommunications access, standing committees, advisory council presence and other issues. A Task Force made up of Attorneys Imogen Papadopoulos and Chavon Carr will be formed, and Kimberly Wilkinson has agreed to join the Task Force to work on the Bylaws.
- 6. Executive Director's Report.** There was no report.
- 7. Executive Session.** There was no Executive Session.
- 8. Adjournment.** Imogen Papadopoulos moved adjournment at 11:25 a.m. Chavon Carr seconded the motion. The motion was approved by H. Brown, C. Carr, C. Mosbacher, I. Papadopoulos, M. Ramos, M. Smith, Y. Smith and K. Wilkinson.